

**COVID-19 POLICIES AND
PROCEDURES
For Vaccinated and Non-Vaccinated
April 1, 2022**

The following policies and procedures should be followed by all Belfast personnel until further notice:

1. Stay home when sick- report sickness to your supervisor, liaison, and task force member. **DO NOT JEOPARDIZE YOUR COWORKERS.**
2. All required PPE is to be worn if job task requires it – glasses, gloves, clean vest, pants, shirt, and boots. Belfast is now relaxing its mask guidelines. You may choose to wear a mask on your own discretion while on site or at the office. Unless a general contractor, local, state, or federal mandate change wearing of masks is now optional.
3. Continue to practice good personal hygiene, including regularly washing your hands.
4. Limit non-essential business travel. If you must travel outside the US for personal reasons, please follow all CDC International Guidelines.

After International Travel (Recommended for Fully Vaccinated Employees):

- All air passengers, regardless of vaccination status, must show a negative COVID-19 test (viral or rapid) taken no more than 1 day before travel to the United States.
- If you are symptom free and have a negative test result submit a Return to Work (RTW) form prior to reporting to work.

After International travel (Recommended for Not Fully Vaccinated Employees):

- Get tested with a viral or rapid test one day after travel and stay home until formal/written negative result is received.
 - If your test is positive, isolate yourself to protect others from getting infected.
 - If you don't get tested, stay home and self-quarantine for 5 days after travel.
 - Avoid being around people who are at increased risk for severe illness for 10 days, whether you get tested or not.
 - Self-monitor for COVID-19 symptoms; isolate and get tested (viral or rapid) if you develop symptoms.
 - Follow all state and local recommendations or requirements.
5. If you have prolonged contact (10 minutes or more) with anyone (inside or outside of work) who has COVID-19, do not come into work, report immediately to your supervisor, liaison, and task force member for further direction. After reporting and review with task force team, you may return to work if you do not develop any symptoms and have received medical or task force team clearance to do so. Submit RTW prior to returning to work.
 6. For fully vaccinated-If you had close contact with someone with COVID-19 and you are in one of the following groups, you do not need to quarantine.
 7. You are up to date with your COVID-19 vaccines.
 8. You had confirmed COVID-19 within the last 90 days (meaning you tested positive using a viral test).
 9. You should wear a well-fitting mask around others for 5 days from the date of your last close contact with someone with COVID-19 (the date of last close contact is considered day 0). Get tested (viral or rapid) at after you last had close contact with someone with COVID-19. If you test positive or develop COVID-19 symptoms, isolate from other people, contact your site safety liaison, and follow CDC guidelines for isolation.
 10. If you tested positive for COVID-19 with a viral test within the previous 90 days and subsequently recovered and remain without COVID-19 symptoms, you do not need to quarantine or get tested after close contact. You should wear a well-fitting mask around others for 5 days from the date of your last close contact with someone with COVID-19 (the date of last close contact is considered day 0).
 11. Anyone experiencing flu-like symptoms is required to stay home for a minimum of 5 days, unless you obtain a note from a medical professional allowing you to return to work, or otherwise determined in accordance with current CDC guidelines.
 12. If you contract COVID-19 do not come into work until 5 days after onset or 3 days after symptoms subside (without fever reducers or cough suppressant or other meds), whichever is later. Report to your supervisor, liaison, and task force member prior to returning to work.

13. Please disinfect and clean all tools throughout each workday, and after each use. Sharing personal tools is no longer acceptable.
14. Keep communication and contact within your work units- designate point-person for group-to-group contact, as needed.
15. Identify one liaison- 1st AID/CPR certified trained per site-whose sole responsibility will be to monitor proximity and the implementation and execution of these policies and procedures
16. Base decisions not only on individual risk, but also risk to your coworkers.
17. Watch for and follow updated guidance as we work together to manage this evolving situation.